



# BONITA UNIFIED SCHOOL DISTRICT

115 West Allen Avenue San Dimas, California 91773 (909) 971-8200 Fax (909) 971-8329

---

**Superintendent**

*Carl Coles – Superintendent*

**Assistant Superintendents**

*Matthew Wien – Educational Services*

*Kevin Lee – Human Resources Development*

*Susan Cross Hume – Business Services*

**Board of Education**

*Chuck Coyne*

*Glenn Creiman*

*Matthew Lyons*

*Diane Koach*

*Patti Latourelle*

**SUMMARY**  
**REGULAR MEETING OF THE BOND OVERSIGHT COMMITTEE**  
**Monday, October 22, 2018**  
**6:00 P.M.**

**1.0 Attendance**

1.1 Present: Roger Hanawalt, Natalie Curley, Bob Ketterling, Andrea Knox, Doug Tubbs

1.2 Guests: Frank Navarro, Linik Corporation  
Tim Doane, CPM  
Peter Glenn, Nigro & Nigro, auditors

1.3 Others Present: Susan Cross Hume, Assistant Superintendent Business Services  
Robb Harrison, Director of Maintenance & Operations  
Sonia Eckley, Senior Director Fiscal Services  
Margaret McDonald, Administrative Assistant

**2.0 Handouts**

Agenda, October 22, 2018

Summary, July 9, 2018

Citizen's Bond Oversight Committee Member list and terms

Audit Report, Nigro & Nigro

Linik slide presentation, BHS Stadium and District Office

CPM Budget Reports

Annual Report to the Board of Education draft

Bonita Unified School District Purpose statement

### **3.0 Items Discussed**

- 3.1 Welcome: Mr. Hanawalt called the meeting to order at 6:03 pm and introductions were made by members and guests.
- 3.2 Approval of Summary: Summary of July 9, 2018 was approved. Moved by Mr. Hanawalt, and second by Mr. Ketterling, approved.
- 3.3 Election of Officers: Mr. Hanawalt's term on the Bond Oversight Committee has ended. Mr. Tubbs, Ms. Curley and Ms. Knox agreed to continue their term for another year. Mr. Hanawalt moved that the terms for Mr. Tubbs, Ms. Curley and Ms. Knox continue for another year, a second was made by Ms. Knox, approved. Mr. Hanawalt moved that Mr. Tubbs serve as the President of the committee, a second was made by Ms. Curley, approved. Susan explained that the committee members had about one year left on the committee as we expect all funds to be expended by the end of next summer. Doug Tubbs suggested Patty Latourelle as a replacement for Roger Hanawalt. Susan will follow up.

### **4.0 2017-2018 Audit Report**

Mr. Peter Glenn from Nigro and Nigro presented the 2017-2018 Measures C and AB General Obligation Bond Building Fund Audit Report. Mr. Glenn stated that the District has adhered to the requirements for the Measure C and AB General Obligation Bond proceeds.

Susan thanked Tim Doane of CPM and Sonia Eckley, Senior Director of Fiscal Services, for all their hard work to determine our true bottom line as it relates to our Bond Measures.

### **5.0 Update on District Office Project**

Frank Navarro of Linik Corp. presented a PowerPoint on the District Office project. The project is moving along nicely and completion should be in late March or early April.

### **6.0 Update on BHS Stadium Project**

Frank Navarro of Linik corp. presented a PowerPoint on the BHS Stadium project. The committee reviewed the information and Mr. Navarro fielded excellent questions about the project. The committee requested mock ups of

the new restroom and snack bar facility to give them an idea of the size of the new building.

## **7.0 Other Projects**

The committee requested an update on the Lone Hill gymnasium project contractor, Tobo Construction, Inc. Ms. Hume reported that at this time, we are in a holding pattern. We have consulted our attorneys and they have advised us to do nothing now. The District has \$600,000 in the escrow account that we are holding. Eventually, we assume Tobo will ask for their retention. We do not intend to pay Tobo any more money.

## **8.0 Budget Update**

Tim Doane from CPM provided copies of the current budget information on all bond funds. He was happy to report that the data he has come up with matches the audit presented by Nigro & Nigro.

## **9.0 Audit Report to the Board of Education**

As his last act as President of the Bond Oversight Committee, Mr. Hanawalt will present the annual Audit Report to the Board of Education at the November 7, 2018 meeting.

## **10.0 District Purpose**

Ms. Hume shared the District Purpose Statement with the committee, "To prepare every student to live their purpose". She discussed the goals the District has for each of our students and that we will reach our goals through equity, mastery, and a focus on results.

## **11.0 Future Meeting Dates**

Ms. Hume proposed the following dates for future meetings of the Bond Oversight Committee:

January 22, 2019

April 15, 2019

July 29, 2019

October 21, 2019

## **12.0 Adjournment**

The meeting was adjourned at 7:18 p.m.